

School Advisory Council (SAC) Meeting Minutes

16 May, 2017

Le Marchant St. Thomas classroom, 4:30 – 6:00 pm

Members Present:

Jeanne Boudreau Principal
David Jakeman Chair, Parent
Judy Obersi Co-Chair, Parent
Laura White Secretary, Parent
Andrew Boyne Parent

Members Absent:

Monica Stoilov Vice Principal
Nancy Beck Community Representative
Claire McParland Community Representative
Kim Gallivan Teacher
Gina Jones Educational Program Assistant

Participants:

Graeme Gunn Parent
Maira Cavanaugh incoming Principal
Natalia Diaz-Insense Ecology Action Centre

1. Review and Approval of 04 April, 2017 Minutes:

Motion to approve: AB
Seconded: JO

2. Introduction of Maira Cavanaugh

- officially becomes Principal 1st week of August
- was VP at LMST 4 years ago
- started teaching in Toronto for the TDSB
- has been a resource teacher
- has worked at Elizabeth Sutherland Elementary School and is currently Principal at Grosvenor Wentwork-Park Elementary, another P-6 school with French Immersion

2. Additions to Agenda:

None.

3. Old Business:

a) Naming or Renaming Schools Policy and Procedures

-The results of the school naming referendum (268 YES ballots, 35 NO ballots), were communicated to the HRSB.

-The question posed to the parent/guardian community was:

“If the majority of voters answer “Yes”, the School Advisory Council (SAC) will recommend to HRSB that the school name remain LMST.

If the majority of voters answer “No”, the School Advisory Council (SAC) will recommend to HRSB that the school renaming policy (A.001) be implemented...”

-DJ will communicate these results and the process followed to obtain these results to HRSB Board Member for District 4, Cindy Littlefair, via email

-JB wrote a report as requested by her supervisor detailing the history of LMST school, the discussion leading up to distributing the ballots to parents/guardians and the process followed to obtain the referendum results. HRSB legal department has reviewed the ballot wording and process and Jeanne will now be presenting a summary of her report to the Elected School Board members at a

Board meeting on June 21, 2017.

b) Logo for new school (JB)

-Item deferred until we can confirm the name of the new school.

c) Art work for new school (JO)

-Have received a letter of intent from Wonder'neath studio (will do any art form).

-Have been in communication with artist Melissa Marr (painting or screen printing) and are waiting on information from a third artist, Andrea Puszkas (ceramic artist).

d) School Steering Team (SST) (DJ):

-The SST has not met recently.

-The chosen parking lot design can be viewed online on the HRSB website under New Halifax South Peninsula P-6. The plans detail a drop-off loop and 29 parking spaces with the new school, and 14 additional parking spaces in the south east corner of the transition school parking lot.

e) SAC by-laws

-In September, we will vote on a Motion to update the SAC bylaws to include the following "Efforts will be made to ensure parent/guardian representation of French immersion and English stream children.

-The consensus decision/vote will be in September to give 2 meetings' notice as required by our bylaws. (Also, we do not have quorum today.)

-In September we will communicate to the parent/guardian community that we are looking for English stream representation on the SAC.

4. New Business:

a) School Travel Plan (ND-I)

-School Travel Planning encourages more children to use active transportation (AT, walk, bike) to get to school.

-Survey data is collected from parents/guardians.

-Infrastructure issues are examined.

-Implements targets and measures progress.

-Walking school buses are encouraged.

-Links AT activities to the curriculum.

-Special events are held (walk to school month/week/day, bike to school day etc.)

-The program was implemented at LMST in 2010/11, but was not continued as it was an administrative burden.

-If we are interested, we must let ND-I know by the end of June, so that the first meeting of the School Travel Planning Team (facilitator, 1-2 teachers, 2-3 parents, school administration, city councilor) can be held in late August/early September.

b) SAC Chair person for 2017-18 (JB)

-DJ will continue on in this role (all agree).

-GG will run in the September election for a parent/guardian position on the SAC (JO's 3 year term is up this year.)

c) School photo company contract (JB)

-Three companies have presented portfolios on their services.

-Spring photos generate about ¼ the number of orders that are received for fall photos.

-AB will summarize the information presented, and contact the companies with any questions.

d) Parent/Guardian Concerns policy feedback is due 2 June (per email sent by DJ).

e) If interested, SAC members can have their input on the Public School Program (a new document).

A meeting will be held at the end of May (per email sent by DJ).

5. Administration Update (JB):

a) Transition meetings for grade 6s (Gorsebrook and Central) have been completed. Orientation for parents and students will take place 25 May at Central and 8 June at Gorsebrook.

b) May 27th: Spring fair 10 am to 1 pm, if raining at Halifax Central

c) May 24th: red and white day to celebrate Canada 150

d) Class lists are complete and are being entered in PowerSchool

e) Received an extra classroom for grade 1/2 French Immersion. The class will replace the art room downstairs in the Annex. Art will be completed in the home classrooms for all grades (as it is for core French).

f) An email was sent home to French School Board parent/guardians indicating that the current LMST temporary school will be used by the French School Board at least temporarily, once the new LMST school is complete.

g) Configuration for September 2018:

French Immersion: two Primaries
 one Primary/1
 two grade 1s
 two grade 1/2s
 one grade 2
 one grade 2/3
 one grade 3
 one grade 3/4
 one grade 4
 one grade 4/5
 one grade 5
 two grade 6s

English: one grade Primary/1
 one grade 2/3
 one grade 4/5
 one grade 5/6

6. Items moved to next meeting's agenda:

a) Logo for new school.

7. Actions:

a) all: agree/vote on the LMST by-laws such that a parent/guardian from the English student body be included on the SAC in September/17

b) DJ: communicate school naming referendum results and the process followed to obtain these results to HRSB Board Member for District 4, Cindy Littlefair

c) AB: Select a school photo company to sign a 2 year contract starting with the 2017/18 school year

d) all: Parent/Guardian concerns policy feedback is due 2 June.

e) all: Contact consultant if you wish to have input on the new Public School Program document.

f) all: Let ND-I know by the end of June if we want to start the School Travel Planning process

8. Next meeting: Tuesday, June 13th, 5 pm social meeting, next formal meeting in September/17