

School Advisory Council (SAC) Meeting Minutes

12 September, 2017

Le Marchant St. Thomas staff room, 4:34 – 5:55 pm

Members Present:

Moira Cavanaugh	Principal
Monica Stoilov	Vice Principal
Nancy Beck	Community Representative
Claire McParland	Community Representative
David Jakeman	Chair, Parent
Laura White	Secretary, Parent
Andrew Boyne	Parent
Emily Thompson	Teacher
Adele Beaton	Teacher
Karine Babineau	Teacher

Members Absent:

Judy Obersi	Co-Chair, Parent
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Participants:

Graeme Gunn	Parent
Jennifer Jollymore	Parent
Liz Wozniak	Parent, green space committee member
Patrick Moan	Parent

1. Additions to Agenda:

None.

2. Review and Approval of 16 May, 2017 Minutes:

4:37 pm by consensus

3. Old Business:

a) School photographer selected: NS School Photos. A. Boyne researched the proposed three companies and the SAC agreed via email to move forward with NS School Photos.

b) School Travel Plan (STP)

-MC and Natalia Diaz-Insense (Ecology Action Centre) met on 01 September.

-A survey will go out to families soon (one per family with the youngest child). The survey was reviewed by the SAC and a few typos/suggestions noted. MC will communicate these changes back to ND-I, and LW will review the survey in detail for ND-I.

-About 30 students are bused to LMST. HRSB bus schedules are online and there is a bus app.

-Motion to distribute the STP survey to parents/guardians: DJ

Seconded: A. Boyne

-The STP survey will be sent out (hard copy) on 18 September, and is due back on 25 September.

-The survey informs the parent/guardian community that we are in need of volunteers to serve on the STP committee. An email to this effect will also be distributed. MC is in full support of the program provided that enough people volunteer to help.

c) School Steering Team (SST) (DJ):

-The SST met on August 28 (Minutes posted).

-Darryl MacDonald from the Department of Transportation and Infrastructure Renewal (TIR) delivered the news of the school construction delay at the SST meeting.

-We are disappointed that the new school construction has been delayed indefinitely due to higher

than expected student enrollment projections in the future.

-A petition letter has been written by DJ with contributions from several parents. The letter will be signed by parents/guardians and community members, as opposed to the SAC. A draft of the petition letter will be circulated among SAC members.

-The petition will be delivered to decision makers: elected school board member, MLAs, HRM councilor, TIR and Education Ministers and Deputy Ministers, HRSB staff

-Another letter is being prepared by the green space committee to request access to the second playground and the field. MC is in support of this request, however there will be supervisory challenges to using the field during the day. Mme LeBlanc would gladly use the field for gym class and a portable toilet would make the field more accessible to students during class time.

4. New Business:

a) SAC by-laws

-Motion to add the following phrase: "Efforts will be made to ensure parent/guardian representation of French immersion and English stream children." All are in favour of this change.

-The SAC also agreed that we will change the word "aboriginal" to "indigenous" in the by-laws.

b) New SAC parent/guardian member election

-We will communicate to the parent/guardian community that we are looking for English stream representation on the SAC.

-An election will be held if multiple people self-nominate (by submitting a short bio). The member will be chosen by the end of October per the by-laws.

-DJ will draft an email to parents/guardians encouraging people to self-nominate.

-MC suggested inviting a high school student and/or community liaison officer to join the SAC as we are also short one or two community members.

-LW will set up online election "survey" if necessary.

5. Administration Update (MC):

a) 437 students enrolled. 16 French Immersion classes and 4 English classes

b) Sept 14th: curriculum night and ice cream social 6:30-7:30 pm

c) Student Success Plan (SSP) – year one of five. There is a full day professional development on the SSP for principals on 18 Sept.

d) First fire drill was executed successfully. Lockdown and hold and secure drills are planned for later this month. Constable Carter will attend.

e) HRSB has a website template. Our LMST website will be replaced with the populated template site. MC and three volunteers will administer the site.

f) Sept 20th: Terry Fox walk/run on the field in the afternoon

g) Sept 25/26th: photo day

h) MC on vacation 20 Sept-05 Oct (in lieu of sabbatical)

i) SAC training evening on 5 or 12 October

6. Items moved to next meeting's agenda:

None.

7. Actions:

- a) MC and LW will communicate STP survey change suggestions to ND-I
- b) MC to send out STP survey to parents/guardians on 18 September
- c) LW to draft email to parents/guardians looking for STP committee volunteers
- d) DJ will draft an email to parents/guardians encouraging people to self-nominate for SAC member position.
- e) LW will set up online election “survey” for selection of SAC member if necessary

8. Next meeting: 4:30 pm on October 10th

-future meetings tentatively scheduled for 7 November, 9 January, 13 February, 20 March, 24 April and 22 May