



LeMarchant St Thomas
SCHOOL ADVISORY COUNCIL (SAC): Minutes
May 7th, 2019, 4:30pm

Members Present

Moira Cavanaugh	Principal
Graeme Gunn	Chair/Parent Rep
Daniel Makhan	Secretary/Parent Rep
Michael Zhang	Parent Rep
Steven Beyea	Parent Rep
Karine Babineau	Grade 5 French
Emily Thompson	Teacher, 5/6 English

Members Absent

Claire McParland	Community Rep
Adele Beaton	Teacher, 4 French
Lynne MacKinnon	Vice Principal
Lily Gosine	Community Rep/Former Student
Carina Rolfe	Community Rep/Former Student
Nancy Beck	Community Rep

1. Additions of any other business to the agenda

No additions

2. Review and approval of March 2019 minutes

Moved by Michael, seconded by Steven, approved by SAC.

3. Old business

- a. Letter of Agreement was sent & bylaws confirmed
- b. Update on construction
 - i. Communicating school open date: Packing day Wednesday, June 26, 2019 (no school) approved by HRCE. June 27th assessment evaluation day (no school). Kids would return to school on June 28th (morning only for kids). Also approved is a Sept 5th moving day (no school), with school commencing on Friday Sept 6, 2019. Furniture, technology and staffing locations in progress. Library set-up planning to review appropriate shelving needs. Approx 50 staff & employees. Cafeteria tender has been released for hot/cold meals. Proposed that

ordering will be online, or daily order form. Enrollment currently at 21 classrooms. 476 students.

- ii. Site tour for SAC. Moira to explore dates to new school SAC walk through perhaps in June
- iii. Working to identify dates for LMST school events request for new schools. Dates requested by June 1.

4. Administration update

- Theme for May is 'Honesty'
- Time capsule, classes are working on a small project to place in our time capsule
- New school, enrollment currently project 21 classrooms
- Primary orientation, May 16, 1:30-2:30pm with 6:30pm info session (Graeme & Michael to attend)
- PD Day, May 17. Student Success Planning. Teachers spent time in their professional learning community scoring student work in our target areas. Literacy (deeper comprehension) and Math (problem solving and communication). Establishing baseline data. Also a focus on technology resources for the upcoming school year.
- May 20, no school, Victoria Day, holiday
- Spring Fair, May 25th
- Grade 6 Trip to Bayside Camp and Retreat, May 28-29
- String Night at the Forum, May 9.
- PD for SAC evening June 5th 6:30pm to 8pm Citadel, same day as music night. Steven, Lynne, Graeme will seek to attend.
- Run Club, Track and Field (SMU): Grade 6 - June 3; Grade 5-June 4th; Grade 4-June 10th.
- Music night at Gorsebrook, June 5
- LMST will bring 3 finalists to Provincial Heritage Fair on June 6 & 7th at SMU
- Grade 6 ceremony scheduled for June 25 at 1:30 Gorsebrook.

5. New business

- a. Presentation by external vendors for school photo contract (4:30pm, 4:50pm, 5:15pm)
 - **Kerry at Nova Scotia School Pictures.**
 - Vendor 1: Value in in-classroom pictures. Cool vibe. Opportunity to enhance lighting. Green screen options. 50 backgrounds. Custom backgrounds. Flags, sunsets, lockers, etc. Deliver late last year, first time in 14 years. Steps taken to mitigate risks on online ordering. Digital photo for \$10 from website. \$28 without package. Cost schedule provided. Composites provided. Fund raisers. \$20 for smaller (5.5x14"), ie. Grade 6 picture. School receives a picture of each of the classes. Consider that this is the last year of this school. Plaque mounted.
 - Grade 6 picture would need to know.

6. Any other business

- Community members needed for SAC.
- Anticipated 2019/2020 school supplies cost, \$40/student
- Anticipated 2019/2020 Home & School fee, \$20/student

7. Dates for next meetings:

- Motion to adjourn Karyn and seconded by Emily, passed
- 4:30pm, June 4th, 2019 LMST.